

SMILE Board Meeting Minutes

November 20, 2019

SMILE Station

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Procedural

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OFFICERS PRESENT: Tyler Janzen, President; Pat Hainley, Treasurer;
Eric Norberg, Secretary

BOARD MEMBERS PRESENT: Bob Burkholder, Elaine O’Keefe, Julie Currin,
Gail Hoffnagle

President Tyler Janzen called the meeting to order at 7:34 p.m., and requested a review of the October 16 Board Meeting minutes. After the review, Bob Burkholder moved the minutes be accepted as presented, Pat Hainley seconded, and the motion carried unanimously.

Janzen then announced two Board vacancies – Joel Leib, earlier in the month. resigned because he sold his local property and had moved to a smaller home elsewhere in the city, thus being no longer qualified to be a Board Member; and then, just today, Justin Dick announced in an e-mail to the Board that his personal schedule now precluded adequate participation in the SMILE Board, and submitted his own resignation, effective immediately.

Consequently we have two seats to fill on our Board to complete those terms; Joel’s expires in 2021 and Justin’s in 2020. Per our ByLaws, we will give public notice of a special Board election at the next General Meeting on December 4, and then hold an election from among interested parties at the following General Meeting, which will be on February 5 – since we are cancelling the January General Meeting, inasmuch as it falls on January 1, a national holiday.

Pat Hainley was present to seek approval of his proposed SMILE Budget for the fiscal year beginning October 1, and Eric Norberg moved acceptance of the budget, which, he noted, can be modified as the year goes on and as needs arise. President Janzen asked that the motion be tabled temporarily to allow discussion of details of the proposed budget. In the subsequent discussion, the Board Members present felt that it would be appropriate to grant a \$1 per hour raise to the part-time “church hosts” who are present at events at Oaks Pioneer Church, inasmuch as we now depend on them more than ever in our effort to increase bookings at the church. Elaine O’Keefe moved, and Tyler Janzen seconded, that this raise be granted; the motion passed unanimously.

The discussion proceeded to aspects of line items, contracted services, and capital improvements associated with Oaks Pioneer Church. Eric’s motion was removed from the table and offered for a second – and Bob Burkholder seconded the motion (“as amended”, with Eric’s consent). The vote to approve the budget was unanimous.

Next on the agenda was a written report to the Board from the “Church Workgroup”, which is incorporated into these minutes by reference. The Chair of the workgroup, SMILE Vice President Simon Fulford, was unable to be present – so the discussion was led by Elaine O’Keefe, in Simon’s absence. There followed much discussion of all the proposals made in the written report. Ms. Chris Timberlake, our contracted Marketing Consultant for building revenue from the Oaks Pioneer Church, was present to explain and describe the proposals. It was agreed that many repairs and common upgrades are needed; the goal tonight was for the Board to approve the new rate schedule, she said. Eric Norberg moved that the new rate schedule for the church offered in the workgroup’s report be approved, to begin February 1, 2020; Elaine O’Keefe seconded the motion; the motion carried unanimously.

At this point in the meeting, President Tyler Janzen requested a short Executive Session to discuss an aspect of the report which qualified under the SMILE bylaws as cause for an Executive Session; there were three non-Board-Members present, and they left the room at this point, and these public minutes were discontinued at 8:55 p.m., as a result. (Elaine O’Keefe kept separate confidential minutes of the Executive Session.)

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The Executive Session ended at 9:31 p.m., and the room was opened again to non-Board-Members. At this point President Janzen asked if there were any other matters to bring before the Board before the meeting was adjourned.

Nothing was proposed by anyone – so Pat Hainley moved the meeting be adjourned, and Gail Hoffnagle and Bob Burkholder simultaneously seconded the motion, which immediately passed with evident unanimity at 9:32 p.m.